



# Birralee International School Trondheim

Bispegate 9C, 7012 Trondheim, Norway

Mrs Trude Farstad - *Principal*

## Application for admission School

in \_\_\_\_\_ (month) 20\_\_\_\_\_  
*desired starting date*

### Child's details

Full name \_\_\_\_\_ Girl / Boy Date of birth \_\_\_\_\_

Address \_\_\_\_\_ Post code \_\_\_\_\_ Country \_\_\_\_\_

\_\_\_\_\_ Telephone number \_\_\_\_\_  
(with codes if outside Norway)

### Family details

Name of parent

Name of parent

Natural parent /guardian (please delete)

Natural parent /guardian (please delete)

Mobile telephone number

Mobile telephone number

E-mail address

E-mail address

Other brothers and sisters:

### Language information about your child

What is your child's first language?

What is your child's second language?

Is there any other information that would be useful for the school to have?

I hereby confirm that the information provided on this application form is correct.

Parent /Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## Admission Procedure

Please return your completed form to the school. This will be acknowledged by email on receipt. This acknowledgement does not constitute a guarantee of a place at Birralee International School Trondheim.

The deadline for applications for the new school year is April 1<sup>st</sup>. However, we accept applications all year round.

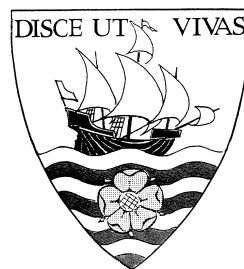
In case of over subscription the school's admission criteria are used. Our admission criteria reflect our mission statement to provide continuity in education for international children moving to or living in Trondheim.

The criteria of admittance are the following in order of priority:

- 1) children of Norwegian or foreign origin with English as a first language
- 2) children of Norwegian or foreign origin with English as a second language
- 3) siblings of children who are attending the school
- 4) other children

We would like to inform you that you have the right to complain about this decision according to *Privatskolelova §3-1, point 6* and *Forvaltningsloven §27*. Any such complaints should be made in writing within three weeks of receiving this letter and sent to the Principal. As part of the complaint procedure you have the right to see your file. Complaints that are unsuccessful will be forwarded to *Fylkesmannen i Sør-Trøndelag* for a final decision.

On acceptance of a place, a deposit of kr. 3000,- is payable immediately.



Visit us, mail us or phone us at:  
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Bispegata 9c, 7012 Trondheim  
Norway

Tel. +47 73 87 02 60  
admin@birralee.no  
www.birralee.no

**Birralee International School is a member of The European Council of International Schools (ECIS). The school is recognised by the Norwegian Ministry of Education and is approved as a University of Cambridge exam centre (IGCSE).**

